

2010
22nd TORONTO INTERNATIONAL DRAGON BOAT RACE FESTIVAL
OFFICIAL RULES AND REGULATIONS
TEAM REGISTRATION FORMS
(JUNE 19 and 20, 2010, TORONTO CENTRE ISLAND)

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SECTION A **ADMINISTRATION**

1. GENERAL

- 1.1 The Toronto International Dragon Boat Race Festival (TIDBRF) reserves the right to change the rules and regulations stated in this document (Official Rules and Regulations) without notice.
- 1.2 The TIDBRF shall have the sole right and responsibility to construe, interpret and enforce the Official Rules and Regulations, and any decision of the TIDBRF rendered on or under these rules and regulations shall be conclusive and final.
- 1.3 The TIDBRF reserves the right to add, cancel, or make any changes to the divisional categories or the race structure.
- 1.4 The TIDBRF reserves the right to limit the number of teams that may participate in any division.
- 1.5 The TIDBRF reserves the right to accept or refuse any entry to the festival.

2. ELIGIBILITY

2.1 Divisions

- (A) Premier Mixed Division (Corporate, Community or University teams)
- (B) Premier Women Division (Corporate, Community or University teams)
- (C) Junior Mixed Division (Community or High School teams)

2.1.1 Definition: Premier Divisions (Mixed or Women) consist of crew members who must be at least 16 years of age on or before the first practice session or the first race day. Junior Mixed Division consists of crew members who are at least 15 but under 19 years old on January 15, 2010.

2.2 Premier Mixed and Premier Women Divisions

- 2.2.1 Conformity: All teams must conform to the Official Rules and Regulations of the TIDBRF.
- 2.2.2 Corporate/Community/University teams: Premier Division teams may consist of teams registered in the name of a business/commercial entity (Corporate teams) and teams registered in any other names other than that of a business/commercial entity (Community and University teams).
- 2.2.3 Corporate teams are only allowed to represent their respective sponsoring business' commercial interests.
- 2.2.4 Community and University teams are not allowed to represent any commercial interests or take part in the races wearing or displaying any clothing or other items such as banners displaying commercial interests.
- 2.2.5 Registration forms must be signed by an officer of the business entity or a representative of the community group who has the authority to bind the organization.
- 2.2.6 Team members registered in this division are not allowed to register or participate in the junior division.
- 2.2.7 The logo on the team uniform and paddles can only be that of the sponsoring business or community group. The maximum size of which is limited to 12" x 12".
- 2.2.8 Advertising: No other advertising displays such as tents, banners are allowed without prior approval of the TIDBRF.

2.3 Junior Mixed Division

- 2.3.1 Conformity: All teams must conform to the Official Rules and Regulations of the TIDBRF.
- 2.3.2 Teams in this division are not allowed to represent any commercial interests or take part in the races wearing or displaying any clothing or other items such as banners displaying commercial interests.
- 2.3.3 Registration forms must be signed by an officer of the school or a representative of the community group who has the authority to bind the organization.
- 2.3.4 Team members registered in this division are not allowed to register or participate in the premier mixed division.

2.3.5 The logo on the team uniform and paddles can only be that of the sponsoring community group. The maximum size of which is limited to 12” x 12”.

2.3.6 Advertising: No other advertising displays such as tents, banners are allowed without prior approval of the TIDBRF.

2.4 Crew Members

2.4.1 Paddlers Mixed Divisions: At least eight paddlers must be women.

2.4.2 Paddlers Women Division: All paddlers must be women

2.4.3 Drummer and Steer-person: Drummers or steer-persons can be either men or women for any types of entries. (e.g. A women’s team can have a male drummer and/or steer-person on its team)

2.5 Local, National and International Teams

2.5.1 Local teams are defined as those teams with a minimum of 90% of their crew members with a domicile in the Greater Toronto area and include the following municipalities or regions: City of Toronto, the regions of Halton, Peel, York and Durham, and the counties of Simcoe and Dufferin.

2.5.2 National teams are defined as those based in Canada which are outside of the local area as defined above in 2.5.1.

2.5.3 International teams are defined as those that are based outside of Canada.

3. REGISTRATION

3.1 Registration Form

Each team must complete the Team Registration form (Form A in Section D) included in this package or at the TIDBRF web site www.dragonboats.com and forward it to the Registrar, TIDBRF 2010, by one of the following methods:

(A) Through the TIDBRF web site www.dragonboats.com

(B) By fax to 416-595-7334

(C) By mail to the Festival office at 1220, Ellesmere Road, Unit 13, Toronto, Ontario M1P 2X5.

To be valid, the registration form must also be **accompanied by payment** of the fee. All enquiries about the registration should be addressed to the festival **Registrar** by email “race@dragonboats.com” or by calling the festival hotline at 416-598-8945 ext 22.

3.2 Team Entry Fee for 2010

	<u>Team Entry Fees</u>
(A) Corporate teams (Premier mixed, women):	\$2,250
(B) Community teams (Premier mixed, women):	\$1,550
(C) University teams (Premier mixed, women):	\$1,250
(D) Junior mixed teams:	\$650

All team entry fees are subject to GST.

3.3 Early Bird Team Entry Discount

Teams registered before January 31, 2010 will be entitled to a discount of \$150 on the TIDBRF entry fee.

3.4 National and International Teams

Special discounts to the entry fee apply to national and international teams.

(A) Teams from the U.S. and Canada (outside of local teams) are entitled to a 50% discount.

(B) Teams from outside of North America are entitled to free entry to the TIDBRF.

3.5 Late Registration

April 30, 2010 is the deadline date for entry registration. Registration of teams after this day will only be accepted if there is space available. However, after May 31, 2010, no team registration will be accepted.

3.6 Withdrawals

Registered teams who wish to withdraw from the race should do so in writing to the TIDBRF before May 15, 2010, and a deduction of \$100 of the fee will be charged. No refund of the fee, in whole or in part, shall be made after May 15, 2010.

4. TEAM MEMBERS

4.1 Registered Team members

A registered team member is any person who is listed on the practice or team roster that has completed a waiver in accordance with the provisions of Section 6.

4.2 Multiple Team Participation

Team members are not permitted to register or race for more than one mixed team. However, women paddlers on a mixed team are allowed to register and race for a women team.

4.3 Team Rosters

Team rosters shall consist of one team manager and a maximum of **28** crew members (*including* drummers and steer-persons) for the purposes of practices and races.

4.4 Team Rosters for Special Races

All teams will be placed in special categories that reflect their make-up. For pharmaceutical, bank, hospital, and university teams – in keeping consistent with the past invitational race traditions – the following conditions will apply:

- (A) The paddlers for these races must all be employees (or students in the case of universities) of the organization.
- (B) The teams will have to indicate, at the time of the team registration, of their intention to participate in these Special race categories.
- (C) These teams are required to submit a letter from the head of the human resources department certifying that the identity of the employees paddling at these races. In the case of the universities, proof of student identities will be required.
- (D) The number of teams that will participate in these special races may be restricted and are dependent upon the number of races allocated for these purposes by the TIDBRF and the overall standing of the teams within their industry group during the heats.

4.5 Submission of Rosters

The final team rosters must be submitted to the festival office no later than June 4, 2010.

4.6 Identity of Crew Members

All crew members will be required to wear a wrist band showing the name of the member and the team of the member. They are also required to bring one piece of personal identity. The Festival reserves the right to check the identity of the crew members prior to the races.

5. RACE STRUCTURE

5.1 General

The TIDBRF reserves the right to change the divisional or race structure.

5.2 Divisional Races

The crews are classified into and race in three different divisions (Premier Mixed, Premier Women, and Junior Mixed) as mentioned in Paragraph 2.1. Each crew will participate in 4 races (two heats, a special race, and a final). Teams, whether they are local, national or international, will all be competing in the same race structure.

5.3 Special Races

Every team may qualify for participation in a special race as mentioned in Paragraph 4.4.

6. WAIVERS

6.1 Waiver Forms

All team members must sign a waiver (Form B, section D) stating that they have read the conditions of the waiver and are aware of the risks associated with the event and accept and thus waive any right they may have to any course of action against any or all of the sponsors, the organizers, the Toronto Chinese Business Association and its directors, officers and employees, the Toronto International Race Festival, its directors, officers and employees, the National Dragon Boat Club and its directors, officers, employees and the City of Toronto for injury or death to person(s) or loss/damage to personal property. For participants under the age of 18, parents or guardians must also sign the waiver forms.

7. EQUIPMENT AND ACCESSORIES

7.1 General

All the equipment and accessories used during the practices and the races must be returned intact. Teams will be charged for the replacements costs of these items should there be damages due to negligence of their crew members. The Festival also reserves the right to disqualify any crew members or teams for theft or damage to the equipment or accessories during the practices or races.

7.2 Personal Equipment and Accessories

Participants are allowed to use personal paddles and life jackets as long as they meet the standards of the International Dragon Boat Federation and the Canadian Coast Guard. However, electronic devices, including radio communications, signaling devices (such as whistles, rattles air horns or any other noise-making devices) or bilge pumps shall not be used by any team during practices or the races.

7.3 Tents

The teams are not allowed to erect their own tents. Failure to comply may result in disqualification of the offending team from the Festival. However, the teams have the option of renting an official team tent from the Festival by filling in the appropriate portion of the Team Registration form (Form A).

8. TEAM CAPTAIN

The team captain is the liaison officer on all matters related to the races and the Festival, including

- (A) Registration of Team Entry
- (B) Payment of fees to the Festival
- (C) Receiving and understanding the official rules and regulations
- (D) Completion and Submission of team rosters
- (E) Completion and Submission of Waiver Forms
- (F) Attending all team captains' meetings
- (G) Ensuring that the crew members understand the rules, regulations, and procedures of the races as stated in this document.
- (H) Ensuring the proper conduct of the team members at all times during races and other related activities.

SECTION B **PRACTICES**

9. PRACTICES

Please refer to **Practices and Training Facilities** on the Festival's website www.dragonboats.com.

SECTION C **RACES**

10. GENERAL

10.1 Time and location

All races will be held on the Alan Lamport Regatta Course, Centre Island, Toronto, Ontario on Saturday, June 19, 2010 and Sunday, June 20, 2010. The Festival reserves the right to change the time and location of the races.

10.2 Race Schedule

The detailed race structure, schedule, and other information for races will be available on the Festival web site on June 14, 2010.

10.3 Race Conduct

- (A) The crews must adhere to the time schedules and instructions, which will be available on the Festival web site on June 14, 2010.
- (B) The crews must report to the race officials in the team assembly area 30 minutes before each race.
- (C) The crews must board the boat in accordance with the instructions of the Crew Marshal and the Dock Master.
- (D) The crews must board the boat allocated to them and race in the lane allocated.
- (E) The crews must proceed to the starting line according to the designated route and must keep clear of the course and not interfere with the race in progress.
- (F) The crews must follow the proper course during the races, which is a straight line down the centre of the designated lane from start to finish without interference of other crews in the race.
- (G) The crews must obey the commands of the starter and the referees at all times.
- (H) After the race, the crews must proceed to the crew assembly area as quickly as possible to disembark.

11. STARTING AND RACING

11.1 Before the Start

The referee has control of the race before the start, at which time the referee shall

- (A) Advise the crews with a command, "Three minutes to start".
- (B) Advise the crews with a command, "one minute to start".
- (C) Ensure that the crews are lined up properly in the middle of their respective lanes at an appropriate distance either in front or behind the starting line, depending on the setup (e.g. held starts) at the starting line.
- (D) Hand the race over to the starter with the command, "Starter, the race is yours".

11.2 At the Start

The starter takes over control of the race at the start and

- (A) Shall ask the steer-person of each crew to bring their boat up, but not over, to the starting line. If held starts are used, the lane officials will assist in this task as well as holding the boats completely still on the line.
- (B) When the starter is satisfied that the boat positioning at the start is fair, he or she will state the command, “prepare to start”. This command will be followed by a start horn or gun within three seconds.
- (C) If the starter witnesses a team false start, the race will be stopped by a second horn or gun and the race will be re-started. The crew that false started will receive a warning and if that crew causes a second false start it will be disqualified from the race. If the starter feels that the first false start was fragrant, he or she may disqualify the crew with a second chance.

11.3 After the Start

After a fair start, the referee will gain control of the race and

- (A) The referee shall follow the boats down the course instructing the steer-persons to stay in the centre of their lanes.
- (B) If a boat leaves its lane and affects the position of another crew in the race, the referee may stop the race at that point and issue a re-start. The violating crew may be disqualified at the sole discretion of the referee.
- (C) If a boat leaves its lane but does not affect the positioning of another crew in the race, the referee may allow the race to continue. However, the referee will indicate a violation at the end of the race with a red flag and shall make a verbal report to the Head Judge. The Head Judge shall determine whether the crew at fault and to what extent should be penalized.
- (D) Wash riding will not be tolerated and the crews may be disqualified, if, in the opinion of the referee, an unfair advantage has been gained by using this tactic. This decision will be indicated to the Head Judge by a red flag at the finish.
- (E) If the race is deemed to be fair, the referee will indicate a fair race to the Head Judge by raising a white flag.

12. PROTESTS AND APPEALS

12.1 Lodging a Protest

A protest must be lodged by the Team Captain within fifteen (15) minutes of the conclusion of the protested race to the Head Judge at the finish line at the Grand Stand. A written submission detailing the alleged infractions must accompany such a protest within thirty (30) minutes of the conclusion of the protested race. A fee of one hundred dollars (\$100) must accompany the written submission. This fee is to be deposited with the Head Judge. Protests will be limited to any matter of conduct or result of a race.

12.2 Decision by Head Judge

The Head Judge, upon receipt of a protest, shall summon the referee and other race officials involved to a hearing to convene thirty (30) minutes from the conclusion of the race. After the hearing, the Head Judge will convey their decision to the person filing the protest. The decision of the Head Judge shall be final.

13. AWARDS AND TROPHIES

- (A) The awards and trophies will be presented as soon as the respective finals races are completed.
- (B) All championship cups or trophies are the permanent property of the Festival. The winning team may keep the cup or trophy for eleven months but must return it to the Festival office one month before the date of the festival for the following year.

14. PRIZES

Individual Medals for every divisional final and special championship races

As in the 2009 event, each team will be participating in a final race based on its overall standings in the heats. Gold, Silver and Bronze medals will be awarded to the athletes of the winner, first and second runner-up team in each and every regular final race and special championship race.

14.1 Premier Mixed Division Prizes --- Grand Championship Race and Final B Race

In addition to medals and trophies, prizes consisting of cash, credit to be used for the 2011 festival, and gift coupon for TELUS products will be awarded to teams qualified to participate in the grand championship race of the Premier Mixed Division (including corporate, community, or university teams -- local or international), will be awarded to the grand champions as follows:

<u>Teams</u>	<u>Total Value</u>	<u>Cash Prize</u>	<u>Credit for 2011 Festival</u>	<u>Gift Coupon TELUS</u>
Grand Championship Winner	\$ 4,500	\$ 1,500	\$ 2,000	\$ 1,000
Grand Championship Second Place	\$ 3,000	\$ 1,000	\$ 1,000	\$ 1,000
Grand Championship Third Place	\$ 2,000	\$ 500	\$ 1,000	\$ 500
Grand Championship Fourth Place	\$ 1,500	---	\$ 1,000	\$ 500
Grand Championship Fifth place	\$ 1,500	---	\$ 1,000	\$ 500
Grand Championship Sixth place	\$ 1,000	---	\$ 500	\$ 500
Final B Winner	\$ 1,000	---	\$ 500	\$ 500
Final B Second place	\$ 750	---	\$ 500	\$ 250
Final B Third place	\$ 750	---	\$ 500	\$ 250

14.2 Premier Women and Junior Mixed divisions

The following prizes will be awarded to the winners of the respective division:

1. Divisional championship cup
2. Complimentary entry into the festival for the 2011 (TIDBRF).

14.3 Invitational and Divisional Finals

Championship cups will be awarded to the winners of invitational championship races and various cups or trophies will be awarded to the winners of certain final races for each division.

FORM A
TORONTO INTERNATIONAL DRAGON BOAT RACE FESTIVAL
TEAM REGISTRATION FORM

A. TEAM INFORMATION

Name of Organization	Team Name
Mailing Address	
Name of Team Captain	Email
Telephone Number (Day)	Telephone Number (Night)
Alternative Team Captain	Email
Telephone Number (Day)	Telephone Number (Night)

B. TEAM ENTRY INFORMATION

<u>Division (Please check one)</u> Premier Mixed _____ Premier Women _____ Junior Mixed _____
<u>Team Category (Please check one)</u> Corporate _____ Community _____ University _____ Junior _____
<u>Team Domicile – see definition at Section 2.5 (Please check one)</u> Local _____ National _____ International _____
<u>Invitational races</u> (for bankers, hospital and university teams only, roster for these races must be 100% employees of the organization or students of the university) (refer to paragraphs 4.4 and 5.3) <u>(Please check for intention to participate)</u> Yes _____ No _____ If yes, type of industry (for corporate teams only) _____

C. 2010 TEAM ENTRY FEES**1. Team Entry Fee**

- (A) Corporate teams (Premier mixed or women): \$2,250
(B) Community teams (Premier mixed or women): \$1,550
(C) University teams (Premier mixed or women): \$1,250
(D) Junior mixed teams: \$650

\$ _____ (a)

2. Team tent

_____ x \$ 350 \$ _____ (b)

SUBTOTAL OF FEES (a) + (b) \$ _____ (c)

D. EARLY BIRD DISCOUNTS**1. Registration before January 31, 2010: Early Bird entry fee discount of \$150**

\$ _____ (d)

Total Net Fee (c) – (d) \$ _____ (e)

Goods and Services Tax (5% of (e)) \$ _____ (f)

TOTAL AMOUNT OF PAYMENT (e) + (f) \$ _____

E. CREDIT CARD PAYMENT INFORMATION

Type (Please check one): Visa _____ Mastercard _____ -	
Name of cardholder	Telephone
Address of cardholder	
Card Number	Expiry

(Payment by cheque shall be made payable to TIDBRF and directed to the attention of the Registrar, Toronto International Dragon Boat Race Festival, at 1220 Ellesmere Road, Unit 13, Toronto, Ontario, M1P 2X5)

F. ACKNOWLEDGEMENT

Upon completion of this registration form, the team captain, the registrant or the sponsoring organization of the team if not the registrant has acknowledged the receipt of the 2010 Official Rules and Regulations of the races organized by the Toronto International Dragon Boat Race Festival, and will ensure that all of the team members will read and understand and agree to abide by the said rules and regulations.

RELEASE AND INDEMNITY

FORM B

**TO: THE TORONTO INTERNATIONAL DRAGON BOAT RACE FESTIVAL,
THE TORONTO CHINESE BUSINESS ASSOCIATION,
THE CITY OF TORONTO,
THE CANADIAN BREAST CANCER FOUNDATION, AND
Their respective directors, members, trustees, agents, representatives, officers, sponsors, licensors, servants and employees
(collectively referred to as the "Indemnitees")**

In consideration of the permission to participate in the races and practice sessions organized by the Toronto Chinese Business Association ("TCBA") and Toronto International Dragon Boat Race Festival ("TIDBRF") under the name of the Toronto International Dragon Boat Race Festival, and to enter into or upon the premises, waterways and grounds supervised or in any way occupied or controlled by the Indemnitees or any one or more of them, and for the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, we, the undersigned, and each of us, of the _____ (Team Name), Team of _____ (Organization), for ourselves, our respective heirs, trustees, executors, administrators, successors and assigns do hereby release and forever discharge the Indemnitees and any one or more of them from all liabilities, claims, demands, damages, actions, causes of action, suits, injuries, death, losses, costs and expenses, howsoever arising, of whatsoever nature, whether in contract or in tort or as a result of a fiduciary duty or by virtue of any statute which each of us or our respective heirs, trustees, executors, administrators, successors and assigns can, shall or may have arising out of or in consequence of our participation in the races or the practice sessions, notwithstanding any such damages, losses, injuries or death may have arisen by reason of the negligence of the Indemnitees and any one or more of them. Without limiting the generality of the foregoing, we further release any recourse which each of us may now or hereafter have resulting from any decision of the Indemnitees and any one or more of them.

And in consideration of the permission to participate in the said races and practice sessions, and to enter into or upon the said premises, waterways and grounds, and for the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, we, the undersigned, and each of us for ourselves, our respective heirs, trustees, executors, administrators, successors and assigns further unconditionally agree to indemnify and forever save harmless the Indemnitees, jointly and severally, from and against any and all liabilities, claims, demands, damages, actions, causes of action, suits, injuries, death, losses, costs and expenses (including but not limited to legal fees and disbursements as between a solicitor and his own client) whatsoever which may be brought or made against, suffered or incurred by the Indemnitees and any one or more of them, arising out of or in consequence of, directly or indirectly, or in any way relating to our attendance or participation in the races or the practice sessions, in or upon the premises, waterways or grounds supervised or in any way occupied or controlled by the Indemnitees and any one or more of them or en route or travelling to or from such premises, waterways or grounds, whether such damages, losses, injuries or death may have arisen by reason of the negligence of the Indemnitees and any one or more of them.

This Release and Indemnity shall be binding upon each of us and our respective heirs, trustees, executors, administrators, successors and assigns, and shall ensure to the benefit of each of the Indemnitees and their respective heirs, trustees, executors, administrators, successors and assigns.

Each of us and our respective next-of-kin are fully and duly aware of the risks and hazards inherent in the sport of paddling and upon entering the premises used for the purpose of launching, docking and storing equipment used in the sport of paddling, and in participating in the Toronto International Dragon Boat Race Festival and the practice sessions held at said premises and each of us and our respective next-of-kin are fully and duly aware that participation could, in some circumstances, encounter risks and hazards due to natural or other causes, notwithstanding the above, each of us hereby voluntarily assume all loss, damage, injury or death to our respective person or property incurred while in or upon said premises or participating in said event.

In signing this Release and Indemnity, each of us hereby acknowledge and represent that each of us has read, fully understand and agree to this Release and Indemnity, that we are either 18 years of age or older and of sound mind, or will be 15, 16, 17 or 18 years of age prior to December 31st of this year and have co-signed with a parent or guardian, as the case may be. We further state that each of us is in proper physical condition to participate in said event. We also give our permission for the free use of our names and pictures in broadcast, telecast or written account of this event.

THIS RELEASE AND INDEMNITY MUST BE COMPLETED IN FULL, SIGNED, DATED AND WITNESSED ON THE BACK AND INITIALLED ON THE FRONT PRIOR TO PARTICIPATING IN DRAGON BOAT ACTIVITIES

Do any of you have a medical condition which emergency personnel should be aware of in the case of illness or injury? ____ No ____ Yes. If yes, name of participant(s) and condition(s): _____

Team Name: _____ Organization: _____
 Captain/Manager: _____

Name in Print	Signature	If under 18		Address	Daytime Phone	Email
		Parent/Guardian	Signature			
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Signed this ____ day of _____, 20__.

Witness Signature _____ Print _____

THIS RELEASE AND INDEMNITY MUST BE COMPLETED IN FULL (FRONT AND BACK), SIGNED, DATED AND WITNESSED ON THE BACK AND INITIALLED ON THE FRONT PRIOR TO PARTICIPATING IN DRAGONBOAT ACTIVITIES